



# INSTITUTE OF CHEMISTRY CEYLON

(INCORPORATED BY ACT OF PARLAMENT NO 15 OF 1972)  
Successor to the Chemical Society of Ceylon, Founded 1941.

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## **RULES & REGULATIONS FOR MEMBERSHIP** *(EFFECTIVE FROM 01/07/2018)*

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*Issued on the Authority of the Council of the Institute of  
Chemistry, Ceylon*

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# MEMBERSHIP

(REVISED AS AT 01/07/2018)

Applications for admission / transfer to all grades of membership should be made on the prescribed form and forwarded to the Honorary Secretary, Admission & Ethical Practices Committee, Institute of Chemistry, Ceylon, 341/22, Kotte Road, Welikada, Rajagiriya. Each application should be accompanied by:

- I. The stipulated processing fee, entrance/ transfer fee and membership subscription fee
- II. Original of the birth certificate or a copy certified either by a "Fellow" or a Council Member of the Institute
- III. Originals or certified copies of supporting certificates (*Academic/ Professional*) giving details of subjects offered, class obtained etc. or a copy certified by a "Fellow" or a Council Member of the Institute

## 1. **CORPORATE MEMBERSHIP**

Corporate Membership consists of two grades FELLOW AND MEMBER and constitutes full membership of the Institute. The following abbreviation may also be used.

FELLOWS .....F. I. Chem. C.

MEMBERS..... .M. I. Chem.C.

**Please note that after 01. 07. 2001, Corporate Members are NOT automatically entitled to Chartered Chemist designation. For Award of this designation, please see pages9-10.**

Fellowship and Membership of the Institute of Chemistry, Ceylon have been recognized by the Government of Sri Lanka as equivalent (*for the purpose of recruitment and promotion of Chemists*) to Fellowship (FRSC) and Membership (MRSC) respectively of the Royal Society of Chemistry, U.K

The following criteria will apply for admission/transfer to the grades of Fellow/Member:

### **1.1 FELLOW (F. I. Chem. C.)**

Every candidate seeking admission as a Fellow shall

**EITHER**

**F1** Be more than 35 years of age, and

**F2** Be a Member or has fulfilled the conditions necessary for the grade of Membership.

**AND**

**F3** **In the opinion of the Council be mature, senior person in his status of profession who has acquired and practiced key skills through professional activity for a period of at least five years**

**AND**

**F4** **who has in the opinion of the Council shall have made an outstanding contribution in one or more of the following ways:**

(i) To the promotion, advancement or application of the chemical sciences

(ii) To the profession of Chemistry

(iii) To the management or direction of organizations in which the chemical sciences are important

**OR**

**F5** have had such knowledge of Chemistry and has acquired such eminence in his profession, as in the opinion of the Council.

## **1.2 MEMBER (M.I.Chem. C.)**

Every candidate for admission to the grade of Member shall

**M1** Be more than 25 years of age.

**AND**

**M2(a)** Have passed or been exempted from parts I and II of the Graduateship Examination conducted by the Institute.

**OR**

(b) Have obtained a Special Degree with Chemistry as the Principal subject from a recognized university.

(c) Have obtained a Bachelor's Degree of a recognized university with an adequate coverage of Chemistry, acceptable to the Council and at least a Masters Degree in a branch of Chemistry from a recognized university.

**OR**

(d) Have been a Licentiate for at least four years and acquired. Sufficient experience and / or attainments in the Chemical Sciences acceptable to the Council

**OR**

(e) Have obtained a Bachelor's Degree of a recognized university with an adequate coverage of Chemistry, acceptable to the Council, have attained an acceptable level in Chemistry and has had sufficient experience and/or attainments in the Chemical Sciences acceptable to the Council for a period of at least 6years.

**OR**

(f) Have obtained any other equivalent qualifications acceptable to the Council,

**AND**

**M 3** have had sufficient training and /or experience in the practice of Chemical Science at a graduate level for a period of at least three years in a recognized Institution after obtaining such qualifications and experience as in **M 2**

## **2. NON-CORPORATE MEMBERSHIP**

Application for admission / transfer to four grades of non-corporate membership – ASSOCIATE, LICENTIATE, AFFILIATE, TECHNICIAN and SESSION MEMBER - will be entertained by the Council. Non Corporate Members shall be entitled to all the right & privileges of Corporate Members except the right to vote at meetings but shall be entitled to serve on special committees. Associate Members shall nevertheless have the right to attend meetings as observers. Associateship of the Institute has been recognized by the Government of Sri Lanka as equivalent (*for the purpose of recruitment as Chemists*), to Associate membership of the Royal Society of Chemistry, U.K. Associates, Licentiates and Technicians may use following designations after their names.

**ASSOCIATE ..... A.I.Chem.C.**

**LICENTIATE ..... L.I. Chem.C.**

**TECHNICIAN .....Tech. I.Chem.C**

**AFFILIATE**

**SESSION MEMBER**

The following criteria will apply for admission/ transfer to the non-corporate grades of membership,

### **2.1 ASSOCIATE (A. I. Chem.C.)**

Every Candidate for admission to the grade of Associate shall satisfy the Council that he,

**A1** Be more than 21 years of age

**AND**

**A 2** (a) Has obtained a Special Degree with Chemistry as the Principal subject from a recognized University.

(b) Has obtained a Bachelor's degree of a recognized University with an adequate coverage of Chemistry, acceptable to the Council and at least a Master Degree in a branch of Chemistry from a recognized University.

**OR**

c) Has obtained any other equivalent qualifications acceptable to the Council.

## 2.2 LICENCIATE (L.I.Chem C.)

Every candidate for admission to the grade of Licentiate shall satisfy the Council that he.

**L1** Has obtained a Bachelors Degree of a recognized University with Chemistry as a subject and has attained a level acceptable to the Council

**OR**

**L2** Has been determined by the academic board of the College of Chemical Sciences to be eligible for the award of the licentiateship in Chemistry qualification.

**OR**

**L 3 (a)** (i) Has satisfactorily followed an approved Practical Course in the Graduateship Course of in Chemistry of not less than 200 hours duration;

(ii) Has obtained an honours or merit pass at the Diploma in Laboratory Technology Examination conducted by the Institute, and

(iii) Has not less than one years approved experience in the practice or application of Chemistry while being in full time employment in an approved Institution after obtaining the qualification **L 3 (a)** above.

**(b)** (i) Has satisfactory followed an approved Practical Course in the Graduateship Course in Chemistry of not less than 200 hours duration and

(ii) Has not less than three years approved experience in the practice or application of Chemistry while being in full time employment in an approved Institution after obtaining the qualification **L3(a)** above.

**OR**

**(c)** (i) Has obtained an honours or merit pass at the Diploma in Laboratory Technology Examination conducted by the Institute, and

(ii) Has not less than five years approved experience in the practice or application of Chemistry while being in full time employment in an approved Institution after obtaining the qualification **L3(a)** above

**OR**

**(d)** (i) Has passed the Diploma in Laboratory Technology Examination conducted by the Institute, and

(ii) Has been a Technician Member of the Institute for a period of not less than eight years, and

(iii) Has not less than five years approved experience in the practice or application of Chemistry while being in full time employment in an approved Institution after obtaining the qualification **L3(a)** above.

**OR**

**(e)** Has obtained any other equivalent qualification acceptable to the Council.

### **2.3 TECHNICIAN (Tech.I.Chem.C)**

Every candidate for admission to the grade of Technician shall satisfy the Council that he,

**T1** has passed the Diploma in Laboratory Technology in Chemistry (DLTC)course examination (or Laboratory Technician Certificate Course, LTCC) of the Institute

**OR**

**T2** has obtained any other equivalent qualification acceptable to the Council of the Institute of Chemistry

**AND**

**T3** be engaged in the practice of chemistry (or chemical sciences) acceptable to the Council

### **2.4 SESSION MEMBER**

Every candidate for admission to the grade of Session member shall satisfy the Council that he/she

**S1** Be more than 18 years of age

**AND**

**S2 (a)** Has sat for the 4<sup>th</sup> year (final year) special degree examination in Chemistry in a recognized university.

**OR**

(b) Has sat for the level 4 Graduateship examination of the Institute of Chemistry Ceylon and complete at least 200 hours of practicals.

## **2.5 INSTITUTIONAL MEMBERS**

Any company, association, body institution desirous of supporting the work of the Institute can become an Institutional Member subject to approval by the Council. Institutional Member shall subscribe to the Institute on admission and annually thereafter, such sums as the Council may determine from time to time. The Council may at any time at its discretion declare that any firm, company or other association or body or institution, which had been admitted as an Institutional Member shall no longer than be an Institutional Member and thereupon, such firm company or other association, or body, or institution shall forthwith cease to be an Institutional Member.

## **2.6 AFFILIATE**

Every application to the grade of Affiliate shall demonstrate a genuine interest in the Chemical Sciences though not yet qualified for any other category of membership



### **3. CHARTERED CHEMIST (C. Chem.)**

Every candidate for the award of the status of Chartered Chemist (C.Chem.) shall

**C1** Be more than 30 years of age.

**AND**

**C2(a)** Have passed parts I and II of the Graduateship Examination conducted by the Institute of Chemistry, Ceylon.

**OR**

(b) Have obtained a Special Degree with Chemistry as the principal subject from a recognized university.

**OR**

(c) Have obtained a Bachelor's Degree from a recognized university with an adequate coverage of Chemistry, acceptable to the Council and at least a Masters Degree in a branch of Chemistry from a recognized university.

**OR**

(d) Have obtained a Bachelor's Degree from a recognized university, with an adequate coverage of Chemistry and has had sufficient experience and/or attainments in the Chemical Sciences for the period of at least 10 years acceptable to the Council.

**OR**

1. Have obtained any other equivalent qualifications acceptable to the Council,

**AND**

**C 3 (a)** Have passed Part II (C) of the Graduateship Examination conducted by the Institute

**OR**

(b) Have an equivalent attainment acceptable to the Council,

**AND**

**C 4** Be able to demonstrate a high level of competence and professionalism in the practice of Chemistry and show his commitment to maintain his expertise for a period of at least 5 years subsequent to obtaining the qualifications and experience referred to in **C 2** above.

**AND**

**C 5** Such a person should provide evidence of possessing one or more of the following at a level acceptable to the Council.

- a) Has specialist chemical skills relevant to their practice
- b) Has in- depth knowledge of the specialist areas of chemistry
- c) Has responsibilities based upon chemistry and has made a significant personal contribution.
- d) Demonstrates professionalism in the workplace
- e) Has maintained chemical expertise through continuing professional development.

***AWARD OF CHARTERED CHEMIST DESIGNATION***

A Member or Fellow or an experienced practicing Chemist seeking the award of the designation of **Chartered Chemist** shall need to demonstrate a high level of competence and professionalism in the practice of chemistry and show their commitment to maintain their expertise. They will need to have at least five years of professional experience subsequent to a good enhanced first degree or can demonstrate an equivalent level of attainment.

*Note ;*

***Recognized University: A University recognized by the Council of I.Chem.C***

#### **4. ADMISSION/ TERMINATION/ SUSPENSION / EXPULSION / RE-ADMISSION OF MEMEBERS**

The attention of all applicants is kindly drawn to the following by-laws of the Institute:-

##### **4.1 Admission of Members**

All applicants recommended by the Admission & Ethical Practices. Committee shall become members of the Institute on being elected by the Council provided that at least half the full membership of the Council was present and at least two thirds of those present had voted in favour.

##### **4.2 Termination, Suspension, Expulsion and Re-Admission of Members**

4.2.1 Any member who is in arrears of membership subscriptions for a period of three years from the date on which payment is due shall ipso facto cease to be a member of the Institute but shall have the right of re-admission to the same grade of membership by the payment of the current year's subscription together with all arrears at the time of cessation of membership.

4.2.2 The Council shall have the power to expel from membership, suspend membership for a period, reprimand or admonish a member who has been found guilty of misconduct or of unethical practice after a due inquiry held by the Admission & Ethical Practices Committee and provided that at least two thirds of the full membership of the Council has voted in favour of such disciplinary action.

4.2.3 Any member whose membership is terminated or suspended or who is expelled from membership in accordance with by-laws 4.2.1 or 4.2.2 shall return forthwith to the Council any certificate of membership issued to him and shall not be entitled to the use of any qualifications and designatory letters of the Institute, unless the Council share otherwise decide.

# ***MEMBERSHIP SUBSCRIPTION REGULATIONS***

## **(as at 01.07.2018)**

### **1. (A) Annual Membership Subscription:**

<b>Fellow</b>	<b>Rs. 2000/-</b>
<b>Member</b>	<b>Rs. 2000/-</b>
<b>Associate</b>	<b>Rs. 1500/-</b>
<b>Licentiate</b>	<b>Rs. 1200/-</b>
<b>Technician</b>	<b>Rs. 750/-</b>
<b>Institutional Member</b>	<b>Rs. 2500/-</b>
<b>AffiliateMember</b>	<b>Rs. 1200/-</b>

The above mentioned fees are payable on the 1<sup>st</sup> of July every year, and will be in respect of the year commencing on that day and ending on the 30<sup>th</sup> June in the following year.

**Member for Life**

**Rs. 15000/=**

### **(B) Block Membership Fee (to obtain membership for life)**

A payment of a sum of Rs.15000/= by any member would secure membership for life, provided the member concerned is not in any arrears of any subscription including the current year membership subscription. No extra subscription other than the transfer fee will be payable on election of such a member to a higher grade. The Institute makes a special appeal to all corporate members of the Institute to avail themselves of these concessionary rates of membership as it will reduce considerably the paper work the secretariat now handles in respect of book entries, receipts, reminders termination notices etc. Since we have only limited permanent staff it will assist us greatly if you will make this block membership payment forthwith and obtain membership for life. The entrance fees payable by all new applicants (*not being already members of the Institute*) for admission will be Rs.1000/= for all grades.

The relevant entrance fee must be attached to the application. In the event an application is not accepted by the Council, entrance fees paid will be refunded by the Institute.

## (2) Processing Fees:

- a) A non refundable processing fee of Rs. 500/= is payable with every application for admission/ transfer to any grade of membership to cover the cost of processing the application.
- b) A non refundable of Rs. 1000/- processing fee for the designation of Chartered Chemist to cover the cost of processing the application

**ALL NEW APPLICANTS (*not being already members of the Institute*)** should kindly attach to their membership application form

- I. The stipulated entrance fee & processing fee
- II. The stipulated annual membership subscription and/ or block membership fee
- III. Original or certified copy of the birth certificate
- IV. Original or certified copies of supporting certificates

In accordance with the membership subscription regulations detailed above the payment that should be attached to the membership application form is as indicated below:-

<b>Grade</b>	<b>Initial payment (Entrance - Fee + First Year's annual subscription + Processing Fee)</b>
Fellow	Rs. 3500/=
Member	Rs.3500/=
Associate	Rs. 3000/=
Licentiate	Rs. 2700/=
Technician	Rs. 2250/=
Affiliate	Rs. 2700/=
Institutional Member	Rs. 4000/=
Chartered Chemist	Rs. 5000/=
Session Member	Rs. 1500/=

**Only life members can apply for the Chartered Chemist designation (C.Chem.).**

New applicants who wish to obtain membership for life should forward a further sum of Rs 15,000/=. Such a payment is strongly recommended in order to avoid unnecessary work and paper-work for the Institute Office as well as for your own convenience.

**All existing Members who are applicants for Transfer to a Higher Grade of membership should attach to their membership transfer forms:**

- (i) processing fee (*see 2 above*)
- (ii) originals or certified copies of supporting certificates

**N. B.** All payments should be crossed a/c payee and drawn in favour of the "***Institute of Chemistry, Ceylon***". Official receipts will be issued in respect of all payments.

### **Membership Payment**

Payments can be made to any branch of Bank of Ceylon,

**Account No. 3271080** (Account Name: Institute of Chemistry Ceylon)

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## **PLEASE NOTE**

### ***REFREES:***

**Two references are required from every applicant to the grade of Member of which at least one shall be from Head of the Department/Institution/Organization. (However this will not apply for transfers above member category.) Following concession is applicable to personnel living abroad who wish to apply for the membership of the Institute of Chemistry. Referee 1: A foreign person preferably from the place of work of the applicant. Referee II: Any other Sri Lankan of a suitable status.**

**Three references are required from every applicant to the grade of Fellow and the designation of Chartered Chemist.**

**All applicants for Admission/Transfer to the corporate grades of Fellowship/ Membership should hand-over Referee report forms direct to their referees and request them to send their reports direct to Secretary , Admission & Ethical Practices Committee Institute of Chemistry Ceylon, No. 341/22, Kotte Road, Welikada, Rajagiriya. Applications could be processed only after these forms are received.**

The Institute requires from the referees information about the applicant's experience/training **subsequent** to the basic academic/professional qualifications. It is therefore in the own interest of the candidate to nominate referees who are able to comment on the work/ experience/ attainment in recent years. A person immediately superior to the applicant at the work-place should always be named as one of the referees.

**SPECIAL**  
**NOTE**

**The decision of the Council on any matter in connection with the implementation and/ or interpretation of these regulations & by-laws will be final & binding on all members & applicants for membership.**

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Ceylon***