



# Institute of Chemistry, Ceylon

## Application form for the award of the Designation of Chartered Chemist

- ◆ Before completing this application form, please read the Guidance Note on the page 8 of this application form and pages 6 – 7 of Rules & Regulations for membership.
- ◆ Please complete the form in typescript, or in black ink using BLOCK CAPITALS
- ◆ Academic/Professional/Birth certificates must be submitted ;  
either as original documents (*in which case they will be returned*) or **as photocopies countersigned by a Fellow of the Institute or a Member of its Council or Registrar/Deputy Registrar of the Institute**
- ◆ All queries / correspondence relating to your application should be directed to :  
Hony. Secretary / Admissions & Ethical Practices Committee  
341/22, Kotte Road, Welikada,  
Rajagiriya  
Tel : 011 –2861231, 2861653 Fax : 2861231  
E- Mail : [ichemc@sltnet.lk](mailto:ichemc@sltnet.lk)  
Web : <http://www.ichemc.edu.lk>

- ◆ Please, tick the boxes appropriate to you

<b>1. CATEGORY OF MEMBERSHIP</b>	<b>Current</b>
Non Member	<input type="checkbox"/>
Member	<input type="checkbox"/>
Fellow	<input type="checkbox"/>
If currently a member, state Membership No. <input type="text"/>	

\*If Non-member, should simultaneously submit an application for member grade of the Institute.

<b>2. PERSONAL DETAILS</b>	Title	Prof	<input type="checkbox"/>	Dr	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Mr	<input type="checkbox"/>
Other ( <i>please specify</i> )		<input type="text"/>									
State Your Last name with Initials ( eg:- Perera A. B. )		<input type="text"/>									
State full name with initials ( <i>in Block Capitals</i> ) in the correct sequential order		<input type="text"/>									
		<input type="text"/>									
		<input type="text"/>									
		<input type="text"/>									
Date of Birth		Female <input type="checkbox"/>			Male <input type="checkbox"/>			Age <input type="text"/>			
		Day			Month			Year			
		<input type="text"/>			<input type="text"/>			<input type="text"/>			
(Original NIC or the certified copy should be attached)		NIC No. <input type="text"/>									

<b>3. ADDRESS AND EMPLOYMENT</b>  <b>3 a.</b> To which address the correspondence should be sent  <b>3 b.</b> Enter your job title, the name and place of work Telephone <input type="text"/> E-mail <input type="text"/>	Official Address/

## Education :

A. First degree or equivalent ( <i>involving Chemical Sciences</i> )			
	Qualification with Class and division		Month Year
Name of Institution	<input type="text"/>	Effective Date	<input type="text"/>
Principal Subjects	<input type="text"/>	Duration from	<input type="text"/>
	<input type="text"/>	to	<input type="text"/>
Subsidiary subject(s)	<input type="text"/>		
	<input type="text"/>		
(Specify any special/Principal subjects)	<input type="text"/>	Full Time <input type="text"/>	Part Time <input type="text"/>

B. Postgraduate qualifications by course work (CI) in Chemical Sciences			
<b>b</b>			
			Month Year
Name of Institution	<input type="text"/>	Effective Date	<input type="text"/>
Title of Dissertation	<input type="text"/>	Duration	<input type="text"/>
	<input type="text"/>		<input type="text"/>
Supervisor (s)	<input type="text"/>	Course :	Part Time/ Full Time

**C. Higher Degree by course work (CII) in Chemical Sciences**

**Qualification & discipline** (example in Analytical Chemistry)

		<i>Month</i>	<i>Year</i>
Name of Degree		Effective	
Name of Institution		From	
Title of Dissertation		To	
Supervisor(s)		Course:	Part Time/Full Time

**D. Postgraduate qualifications by Research (RI) in Chemical Sciences**

		<i>Month</i>	<i>Year</i>
Name of Degree		Effective	
Name of Institution		From	
Title of Thesis		To	
Supervisor(s)		Course:	Part Time /Full Time

**E Higher Degree by Research (RII) in Chemical Sciences**

		<i>Month</i>	<i>Year</i>
Name of Degree		Effective	
Name of Institution			
Title of Thesis			
Supervisor(s)		Course: Part Time/Full Time	

**5A. Current or most recent post** *(this may be your most recent promotion within the same organization)*

<b>Employer</b>			<i>Month</i>	<i>Year</i>
Job title of your superior's superior		To		
Job title of your superior	Δ	From		
<b>Your Job title</b>	Δ	Number of staff supervised by you		
Job title of your immediate subordinate(s)	Δ	<i>directly</i>		
<b>Your duties and responsibilities</b> including details of Staff that you supervise 5A. continued....				



### 5D. Post prior to 5[C ]

<b>Employer</b>	<input type="text"/>		<i>Month</i>	<i>Year</i>
	Δ		To	<input type="text"/>
Job title of your superior	<input type="text"/>		From	<input type="text"/>
	Δ			<input type="text"/>
Your Job title	<input type="text"/>	Number of staff supervised by you		
	Δ		<i>directly</i>	<i>indirectly</i>
Job title of your subordinate(s)	<input type="text"/>		<input type="text"/>	<input type="text"/>
<b>Your duties and responsibilities</b>	<input type="text"/>			
including details of Functions that you Supervised	<input type="text"/>			
	<input type="text"/>			
	<input type="text"/>			

### 6. FORMAL AND INFORMAL PROFESSIONAL ACTIVITIES

Please indicate with a ( ) in the relevant box of units against each activity .

<b>Formal Activities (Educational)</b>	<b>Yes</b>	<b>No</b>	<b>For Office use only</b>
1. Post Graduate Qualification :- D. Sc(Hon. Course) Ph.D			
M.Phil/M.Sc. by research			
M.Sc by Course			
PG Dip			
PG Cer			
2. Presenting of Papers at seminars/workshops			
3. Assisting the conduct of seminars by the Institute of Chemistry as a resource person			
4. a. Publishing of Articles in refereed Journals; Authorizing of books Monographs. b. Publishing of books. c. Participation at Annual Sessions/Seminar/Conference/ of the Institute of Chemistry d. Participation at A.G.M. of the Institute of Chemistry			
5. Participation of Conference/meeting conducted by the Institute of Chemistry /other Institutes.			
6. Acquisition of New Knowledge and /or technical skills while on the job training			
7. Reading. Journals (e.g. Chemistry in Sri Lanka)			

**Please indicate the participation in the Institute activities such as:-**

Informal Activities	Yes	No	For Office use only
1. Participation in the work of committees			
2. Assist in Committees			
3. Serve/Assist in sub committees			
4. Serve as Invigilators/Supervisors/in quiz programmes/Graduateship exams of Institute			
5. Active Assistance in organizing Annual Sessions			
6. Organizing workshops/seminars as Co-ordinator			
7. Organizing the publicity of the I Chem C in the Print media/Electronic media			
8. Organizing Social activities of the I.Chem.C.			
9. Any other active assistance given toward upliftment of the I.Chem.C.			
10. Participation in the activities of the Professional associations/Learned societies related to chemistry in addition to being an active office bearer of the Institute			

**7. NAME OF REFEREES WITH DESIGNATION & ADDRESSES (Postal & E-mail)**

1.	
2.	
3.	

**8. MISCELLANEOUS**

You could include any additional information in support of your application as annexes (*include any offices held in scientific/professional organizations, if you think is relevant for the application*)

**9. DECLARATION**

I declare that the particulars given on this application form are true & correct. I agree to abide by the decision of the Council of the Institute of Chemistry, Ceylon in respect of this application.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Applicant

## GUIDANCE NOTE

- π Please read these notes and the Rules & Regulations for the award of the Designation of Chartered Chemist carefully before completing the application form.
- π All queries/ correspondence relating to your application should be directed to :  
The Admission & Ethical Practices (A & EP) Committee  
341/22, Kotte Road, Welikada. Rajagiriya.  
**Tel. : 011-2861231, 2861653 Fax : 011-2861231**  
**E- Mail : [ichemc@sltnet.lk](mailto:ichemc@sltnet.lk)**  
**Web : <http://www.ichemc.edu.lk>**

### Completing the application form

Completed forms and supporting documents should be sent to the Hony Secretary, A&EP Committee at the above address

- π Please complete the form in full, using typescript or by writing clearly in block ink.
- π Forms which are badly completed or lack the necessary information will not be considered
- π A Curriculum Vitae is **not** acceptable in lieu of a completed form.

### Documentary evidence of qualifications

- π Documentary evidence of qualifications not already available in the Institute must be included with your application.
- π Examination certificates must be submitted. Please send either the original documents (*which will be returned*) or photocopies, countersigned by member of Council, Fellow or Registrar/Deputy Registrar of the Institute. Please note that originals are sent at your own risk.

### Professional Experience

- π The information you provide must cover the complete period since you obtained your first degree or equivalent qualifications.
- π If you have held a number of positions with one employer, please devote a section to each post.  
Additional papers could be annexed.
- π If it is not possible to complete every section, please leave the box blank.
- π All your activities involving the application or promotion of Chemistry should be included, even if they are outside of your day-to-day employment.
- π Your kind notice is referred to the guidelines of C. Chem. in the sheet attached.

**FOR OFFICE USE ONLY**

**1. Application Received on**

<b>2. Subscription paid</b>	Processing fee Rs.	<input type="text"/>
	Entrance Fee Rs.	<input type="text"/>
	Membership Fee Rs.	<input type="text"/>
	Any Other Fees	<input type="text"/>
	Total	<input type="text"/>

Cash/Cheque No.  Date

**3. Receipt Issued No.**  Date

**4. Referee Report Received on**

(1)	<input type="text"/>
(2)	<input type="text"/>
(3)	<input type="text"/>

**5. Progress of Application**

<input type="text"/>

**6. A & EP Committee**

<input type="text"/>
<input type="text"/>